

01 March 2001

Pratt & Whitney Packaging Guidelines.

The following guidelines have been established in order to minimize confusion relative to the packaging and shipment of tooling to T.S.S. (Dept. 7029). These are in addition to any Blue Print requirements for storage boxes/containers and the requirements of POP1614 and SEE 100.

1. All tooling over 80 pounds (total wt. of tool and container) is to be shipped in a wooden box. Unless otherwise specified on the purchase order. NOTE: Certain tools may still require a wooden box due to tool configuration, size, protrusions, sharp edges etc.
2. All wooden boxes must have wood skids attached to the bottom or be on a pallet of equal size. The skids must be a minimum of 3.5" high to permit their transport with a fork truck or pallet jack. 4-way entry shall be provided to skids and pallets used on containers 60 inches or more in length or width.
3. The box cover and any blocking and bracing must be affixed with screws and not nailed in order to allow removal without destroying or damaging the box.
4. Any tooling not meeting the above criteria may be shipped in a corrugated fiberboard container with a minimum grade of 275. Minimum box size is to be 10x10x10, or equivalent, (one side of box must be approx. 100-sq. in. to provide enough space for package information and shipping labels). Individual cartons over 50 pounds must be secured to pallets with a metal or plastic strapping.
5. Marking on outside of carton or wood box shall be limited to the tool number and Rev. letter. If not already included on the shipping label. Packing slip to be affixed to outside in an easily removable self-sticking pouch. In order to facilitate removal of packing slip pouch, it is suggested that a layer of transparent tape be applied to the carton. Then the pouch would be applied over the tape. The taped area should be larger than the packing slip pouch. The address label should be applied over the packing slip pouch.
6. Dunnage or cushioning/shock absorbing packaging material shall not include Styrofoam "peanuts" or shredded paper. (See POP 1614 for acceptable dunnage/cushioning materials).

Any special requirements will be noted on the Purchase Order.

Thank you for your cooperation,

Randy Yasny
Quality Assurance Representative
Tool Support Services
(860) 565-2512